USER GUIDE:

BALEARIC PORTS









1 WASTE FROM SHIPS

The *International Convention for the Prevention of Pollution from Ships* (MARPOL Convention) obliges, on the one hand, the ships to deliver their wastes (generated during their functioning and from the cargo they transport) in the ports at which they call and, on the other hand, the ports to provide reception facilities for these wastes.

The substances that can severely pollute the marine environment (in case of accident of the ship or uncontrolled actions of tanks or hold cleaning or cargo residues removal) are classified as shown in the box on the right, in accordance with the MARPOL Convention and the *Royal Decree 128/2022, of 15 February, on port reception facilities for waste from ships.*



Ship waste

ANNEX I: oil waters (bilge, sludge, ballast)

ANNEX IV: sewage (drains, sanitary waste, etc.)

ANNEX V: garbage (domestic waste and waste related to the cargo

and normal maintenance of the ship)

ANNEX VI: waste from the exhaust gas-cleaning systems, and ozone-depleting substances and equipment containing such substances

Cargo residues

ANNEX I: cargo residues from hydrocarbons (rests and cleaning waters)

ANNEX II: noxious liquid substances transported in bulk (rests and cleaning waters)

ANNEX V: cargo residues from dry bulk (rests and cleaning waters)

Passively fished waste

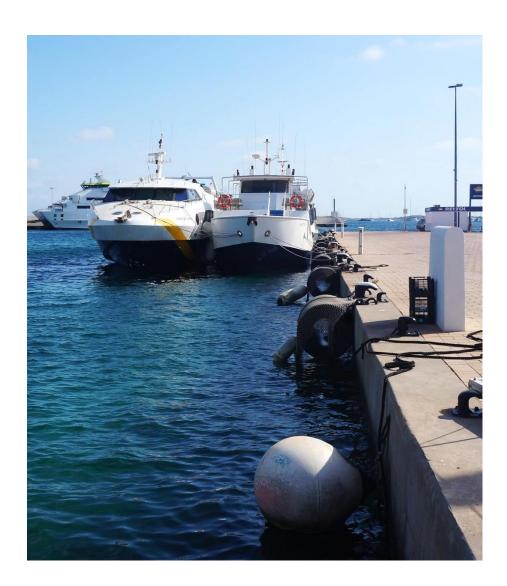
Waste unintentionally collected in nets during fishing operations



From the previous wastes, the ones more frequently generated in the ports managed by the Port Authority of Baleares are the following ones:

- Annex I: bilge waters from the engine rooms, sludge generated during the functioning of the engines and oils used by the engines, generated in the moment of their substitution;
- Annex IV: sewage from toilets and kitchens;
- Annex V: waste generated during the maintenance or normal operation of the ship such as plastics, food waste, domestic waste (packages, bottles, cardboard, broken pieces, cans, cloths, etc.), cooking oil, electronic waste, incinerator ashes, operational waste, fishing gear and animal carcasses.

The wastes more frequently collected in the Balearic Ports are the ship wastes belonging to the **Annex I**, the **Annex IV** and the **Annex V**





2

PORT RECEPTION FACILITIES

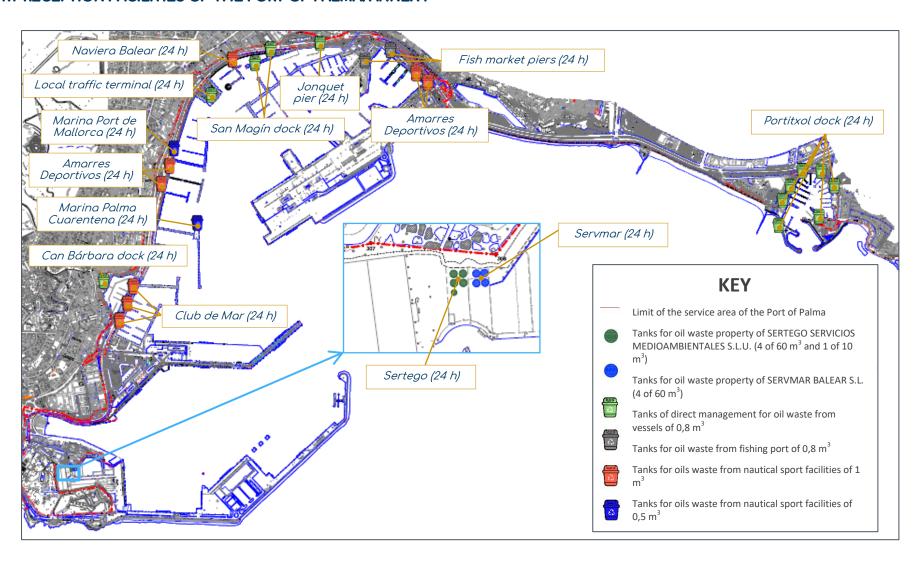
The contact data and the waste managed by the Balearic reception facilities are presented below (https://seu.portsdebalears.gob.es/seuapb/fitxa/1118/registro-de-empresas;jsessionid=MNNxi-MTV1rhqc0mjG2mt0oG.undefined):

COMPANY	Adalmo 📮	seroil	🔾 sertego	SERVMAR	
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Telephone	(+34) 971.606.470	(+34) 693.896.016 / 609.623.034	(+34) 971.405.105	(+34) 971.400.408	
Fax	(+34) 971.606.414	-	(+34) 971.405.105	-	
Email	allabres@adalmo.com	info@seroil.com	jcuevas@sertego.com / jtorress@sertego.com	servmar@servmar.	com
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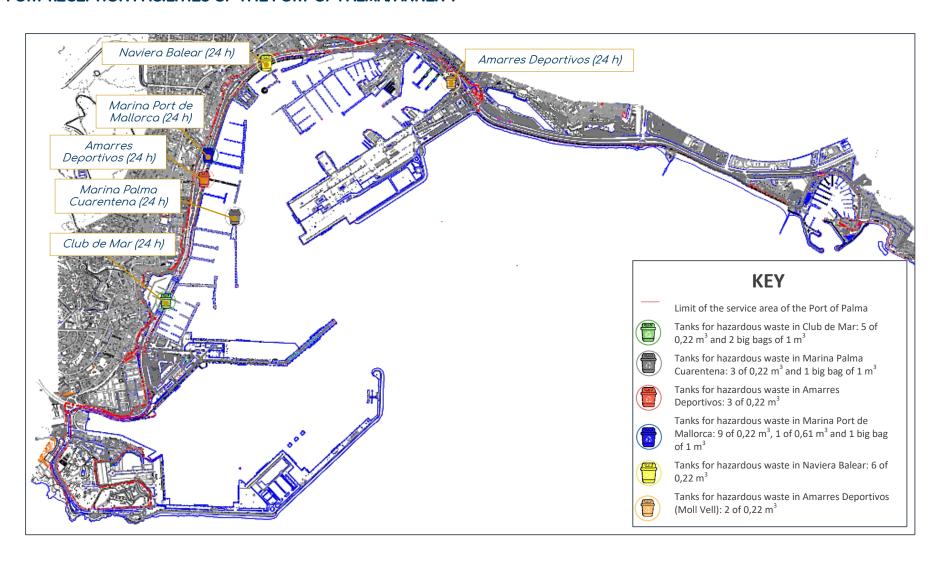
PORT RECEPTION FACILITIES OF THE PORT OF PALMA, ANNEX I







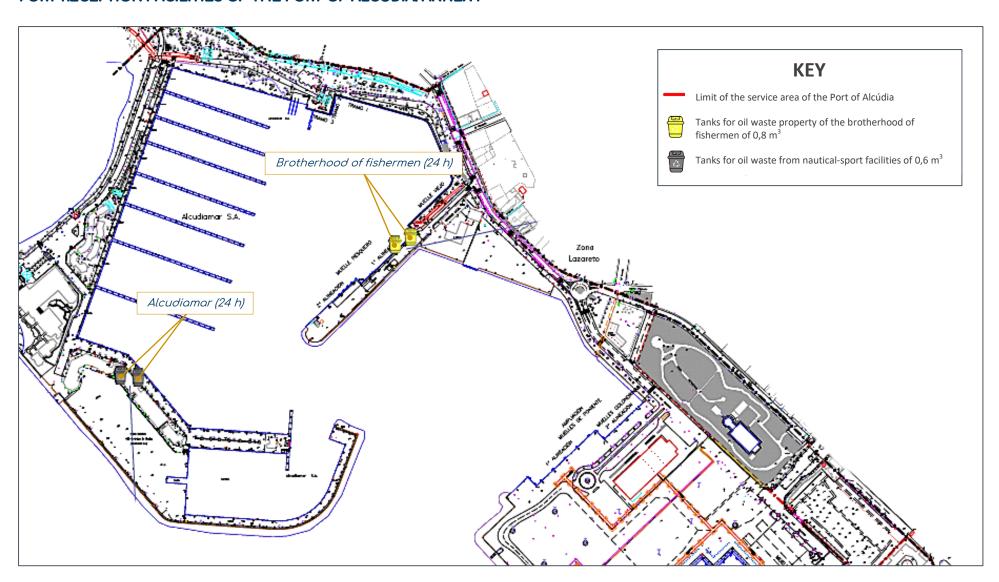
PORT RECEPTION FACILITIES OF THE PORT OF PALMA, ANNEX V







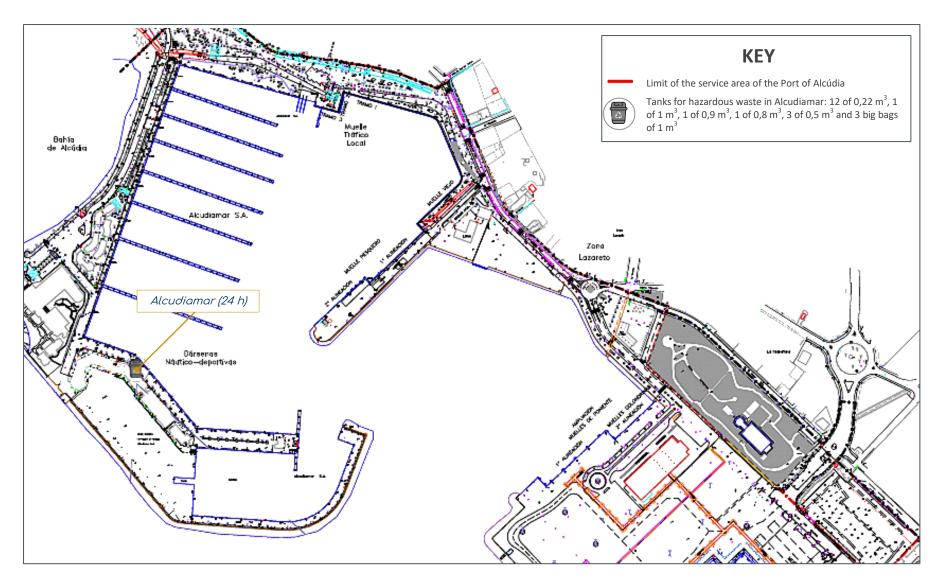
PORT RECEPTION FACILITIES OF THE PORT OF ALCÚDIA. ANNEX I







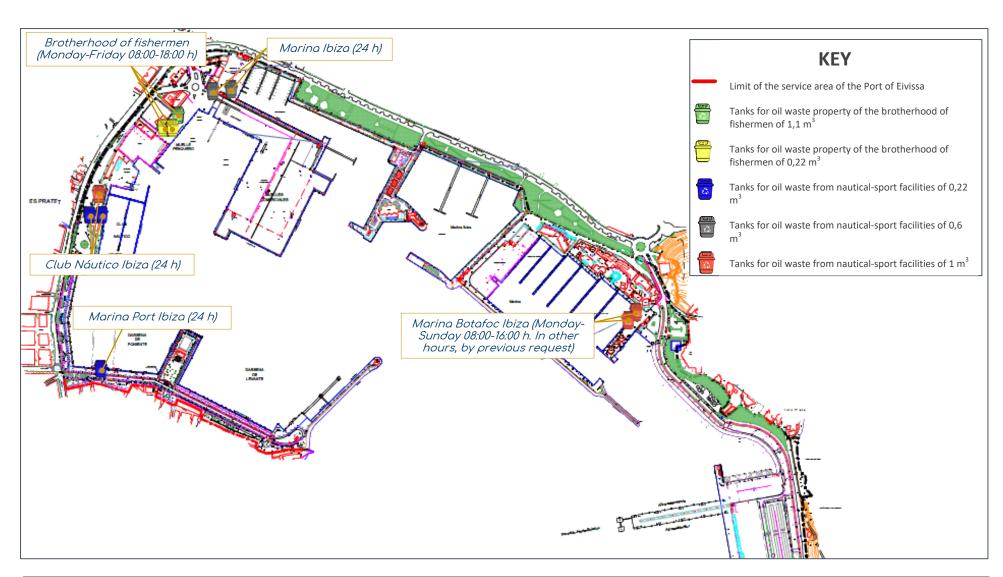
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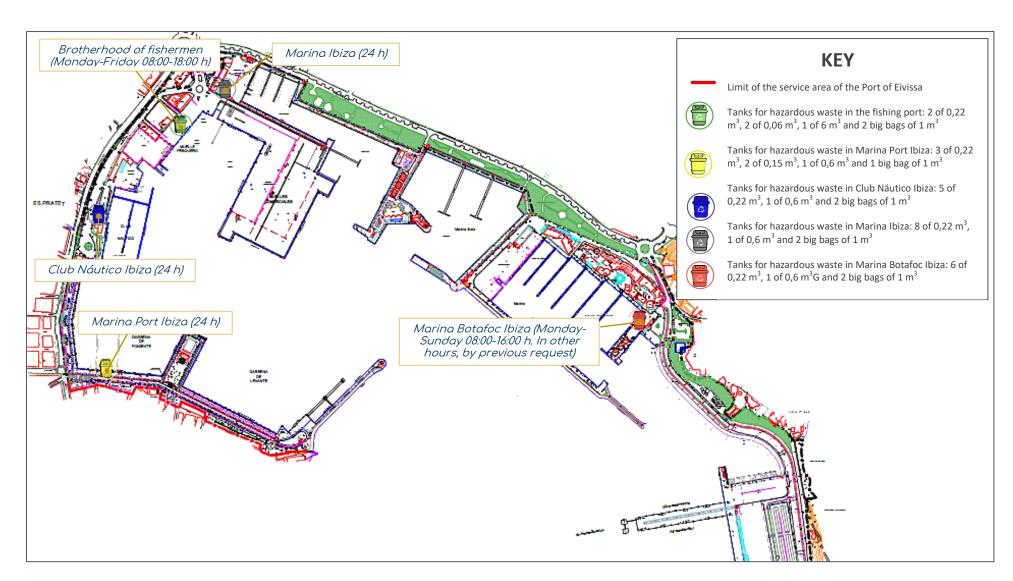
PORT RECEPTION FACILITIES OF THE PORT OF EIVISSA. ANNEX I







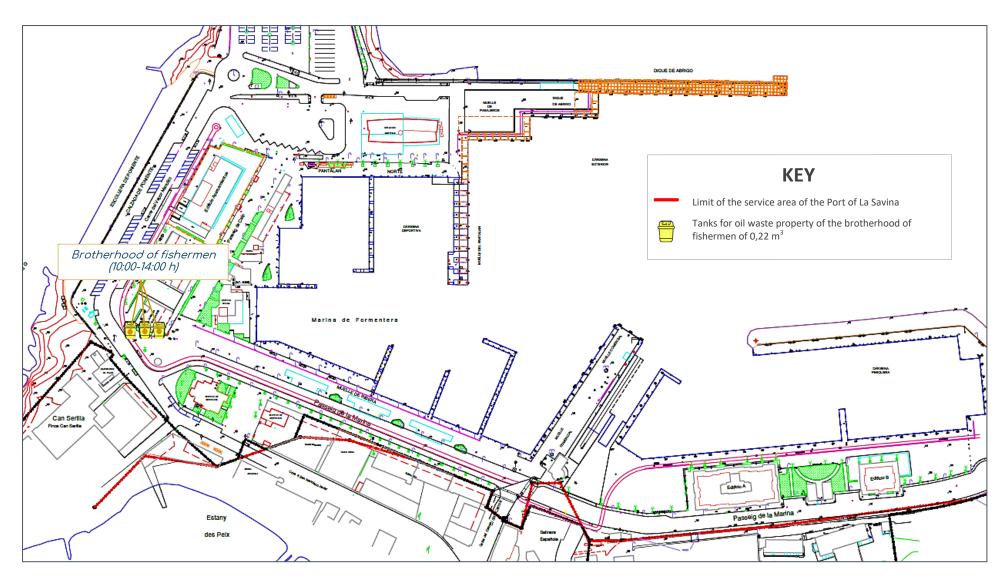
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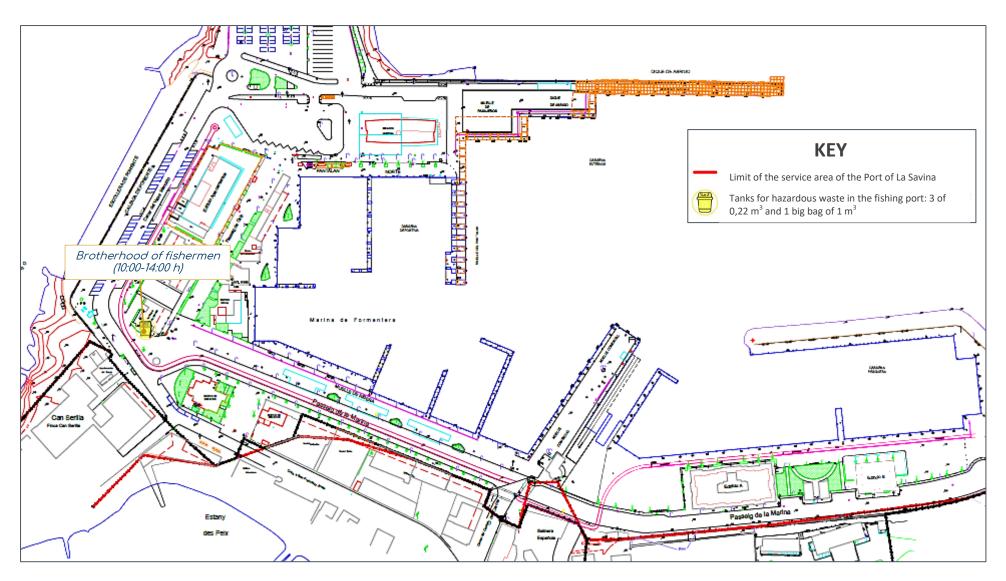
PORT RECEPTION FACILITIES OF THE PORT OF LA SAVINA, ANNEX I







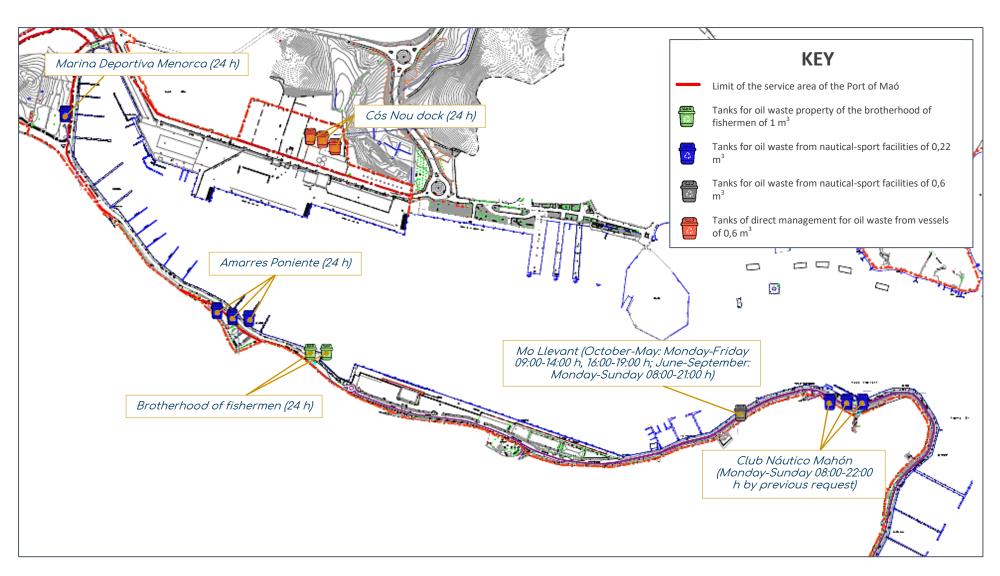
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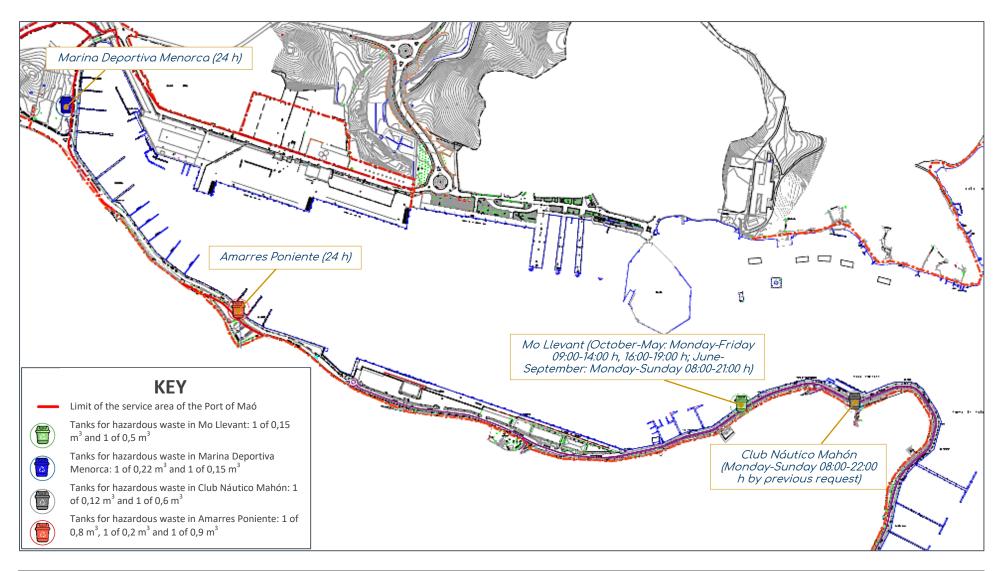
PORT RECEPTION FACILITIES OF THE PORT OF MAÓ. ANNEX I







PORT RECEPTION FACILITIES OF THE PORT OF MAÓ. ANNEX V







3

PROCEDURE OF DELIVERY

The procedure to perform in order to notify and deliver waste from ships is shown in the next diagram:

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Waste delivery receipt

NOTIFICATION

During the call authorisation, the ship indicates whether it wants to deliver waste, through the "Advance notification form for wastes delivery to port reception facilities".

2

APPLICATION

The ship requests the service to the provider company and both reach an agreement on the delivery date, informing the Port Authority.

3

DELIVERY

The ship delivers its waste to the provider company, which fills and gives the ship the "Waste delivery receipt" and, in its case, the "Wastes delivery complementary receipt".

4

complementary receipt

RECEIPTS

The ship sends the waste delivery receipts to the Port Authority and the Maritime Captaincy. In addition, the operation is registered in the port reception facility's registry and in the ship's registry.

Advance notification

facilities

form for wastes delivery to port reception







COST RECOVERY SYSTEM

The cost of the reception service of waste from ships, excluding the cargo residues, is covered by the payment of fees on the part of the ships:

Indirect fee (ship → Port Authority): this fee is always paid, independently on whether the ship delivers waste, to cover indirect administrative cost from the disposal and provision of services on the part of the port reception facilities, and a significant proportion of the direct operation cost from the actual delivery of waste from ships. It does not include waste from exhaust gas-cleaning systems, whose cost is covered as a function of the type and quantity of the waste delivered.



The indirect fee to be paid by the ships to the Port Authority at each port call is the result of the following formula:

INDIRECT FEE [€] = $(a \cdot R1 + b \cdot R2) \cdot c$, where:

a is a coefficient calculated as a function of the ship size, as shown in the following table:

SHIP SIZE	a
0 – 2.500 GT	1,50
2.501 – 25.000 GT	6 · 0,0001 · GT
25.001 – 100.000 GT	1,2 · 0,0001 · GT + 12
> 100.000 GT	24,00

- R1 is a basic amount of 75 for passengers ships and 80 for the rest of the ships
- b is a coefficient that represents the number of people (including passengers and crew) in passengers ships and that is 0 in the rest of the ships
- R2 is a basic amount of 0,25
- c is a coefficient that has a value of 1 in receptions in Zone I and 1,25 in receptions in Zone II



Direct fee (ship → port reception facility): this fee covers the quantity of waste actually delivered that is not covered in the payment of the indirect fee. It does not include the delivery of waste from the annex V of the MARPOL Convention different to the cargo residues, in particular the passively fished waste, except when the delivered volume exceeds the maximum storage capacity or significantly differs from the notified volume. The fees are set by each provider company, always below the maximum fees established in the "Sheet of particular prescriptions for the port service of ships waste and cargo residues reception in the Ports of Palma, Alcúdia, Maó, Eivissa and La Savina".



The direct fee to be paid by the ships to the port reception facilities in each waste delivery is the following one:

Waste of the annex I

Ports of Palma, Alcúdia, Eivissa, La Savina and Maó: 88,57 €/m³

Waste of the annex IV

Ports of Palma, Alcúdia, Eivissa, La Savina and Maó: 65 €/m³ (minimum 3 m³)

Waste of the annex V

PORT	PALMA AND ALCÚDIA	EIVISSA AND LA SAVINA	MAÓ
Adalmo 🔼	42,78 €/m³	32,95 €/m³	56,21 €/m³
seroil	42,78 €/m³	46,24 €/m³	56,21 €/m³
SERVMAR	42,78 €/m³	42,78 €/m³	42,78 €/m³

Waste of the annex VI

Ports of Palma, Alcúdia, Eivissa, La Savina and Maó: 58 €/m³







DEFICIENCIES NOTIFICATION

The user of the service that detects a deficiency of a port reception facility can notify it by the "Format for reporting alleged inadequacies of port reception facilities" of the appendix 1 of the MEPC.1/Circ.834/Rev.1 "Consolidated guidance for port reception facility providers and users" of the International Maritime Organisation (IMO).

Once filled and signed, this form must be sent as soon as possible to the Client Attention Service of the Port Authority of Baleares.

Client Attention Service

Telephone: 971.228.487

Fax: 971.726.948

Email: atcliente@portsdebalears.com

Complaints and suggestions section of the Electronic Office



FORMAT FOR REPORTING ALLEGED INADEQUACIES OF PORT RECEPTION FACILITIES'

The master of a thip having encountered difficulties in discharging waste to reception facilities cloud forward the information below, together with any appending documentation. In the Administration of the flag State and, if possible, to the competent Authorities in the post State for the course of the competent and the post of the competent Authorities in the post State of the occurrence. The post State should consider the report and respond appropriately informing IMO and the reporting flag State of the outcome of its investigation.

	SHIP'S PARTICULARS	i e	
.1	Name of ship:		
2	Owner or operator:		
.3	Distinctive number or le	tters:	
.4	IMO Number ² :		
.5	Gross tonnage:		
.6	Port of registry:		
.7	Flag State ³ :		
.8	Type of ship:		
	☐ Oil tanker	□ Chemical tanker	□ Bulk carrier
	☐ Other cargo ship	☐ Passenger ship	☐ Other (specify
	PORT PARTICULARS		
1	Country:		
2	Name of port or area:		
3	Location/terminal name		
	(e.g. berth/terminal/jetty)	
4	Name of company oper	ating	
	the reception facility (if a	applicable):	
.5	the reception facility (if a Type of port operation:	applicable):	
.5		pplicable):	☐ Shipyard
.5	Type of port operation:	☐ Loading port	
	Type of port operation: ☐ Unloading port	☐ Loading port	☐ Shipyard
2.6	Type of port operation: Unloading port Other (specify)	□ Loading port	☐ Shipyard —)

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1	This format was approved b	W MEPC 5

Type of wastes/residues	Amount for discharge (m²)	Amount not accepted (m³)	Problems encountered by using one or more of the following code letters, as appropriate. A his facility variable in the control of the following code letters, as appropriate. A his facility variable in the control of the following code letters are appropriate. Description of the code of the code of the comment location in the code of the comment location in the code of the comment location in the code of the
MARPOL Annex I - related			
Oily bilge water			
Oily residues (sludge)			
Oily tank washings (slops)			
Dirty ballast water			
Scale and sludge from tank cleaning			
Other (please specify)			
MARPOL Annex II – related Category of NLS ⁴ residue/water mixture for discharge to facility from tank washings: Category X substance			
Category Y substance			
Category Z substance			
MARPOL Annex IV - related Sewage			
MARPOL Annex V - related			
A. Plastics			
B. Food wastes			
C. Domestic wastes			
D. Cooking oil			
E. Incinerator ashes			
F. Operational wastes			
G. Animal carcasses			
H. Fishing gear			
I. E-waste			
J. Cargo residues (non-HME) ⁵			
K. Cargo residues (HME) ⁵	I		

- Indicate, in paragraph 3.2, the proper shipping name of the NLS involved and whether the substance is designated as "solid-lying" or "high viscosity" as per MARPOL Annex II, regulation 1, paragraphs 15.1 and 17.1 respectively.
- Indicate the proper shipping name of the dry cargo.

MARPOL Annex VI - related		
Ozone-depleting substances and equipment containing such substances		
Exhaust gas-cleaning residues		

☐ Yes	□ No	ems or report them to the port reception facility?
LI Tes	LI NO	
If Yes, with	whom (please sp	pecify)
If Yes, what	was the respons	se of the port reception facility to your concerns
		n (in accordance with relevant port requirement eception facilities?
□ Yes	□ No	□ Not applicable
□ Yes		
□ Yes		☐ Not applicable mation on the availability of reception facilities or
□ Yes If Yes, did y □ Yes	ou receive confin	mation on the availability of reception facilities o

Format for reporting alleged inadequacies of port reception facilities

